

European Collection of Authenticated Cell Cultures Hybridoma Collection

Catalogue Deposit – Cell Line Data Sheet

Use this form for depositing cell lines into the European Collection of Authenticated Cell Cultures (ECACC) Hybridoma Collection. Please complete as fully as possible then email to culturecollections@ukhsa.gov.uk. Please include this Word document and a signed copy. Please note several different cell lines can be populated on one form if there are similarities within the cell lines.

Do not attempt to send cell lines prior to conformation of acceptance within the collection by the Accessioning Scientist. Transportation instructions for receipt of cells can be provided if required by ECACC via our Logistics Team.

Hybridoma Cell Line Name	
ECACC no. (leave blank for ECACC to complete)	
Keywords for Website entry (this will help customers to find your cell line)	
Cell line description	
Immunological donor (Host species)	
Immunogen (Antigen)	
Fusion Partner (Myeloma)	
Fusion Protocol	
Product-Antibody	
Antibody including subclass (please note misidentification of a Hybridoma will cause delays in getting this to the website)	
Growth medium	
Passage number (Please provide as much information here as possible)	

Subculture routine (including cryopreservation procedure)	
Growth conditions	
Cell number at confluence or saturation density	
Cultured in antibiotics? (Yes/No)	
Testing for mycoplasma (Yes/No)	
Results (give details)	
Characteristics of interest	
References for establishment of cell line:	
Additional references for cell line characteristics/uses:	
Patent	
Application(s)	

Depositor	
Depositor address	
Telephone and fax numbers	
Email	
Depositor originator? (Yes/No – if no, give details)	
Country of origin	
Release conditions?	<i>Restrictions for use?</i> Yes <input type="checkbox"/> No <input type="checkbox"/>

	<i>Research Use only?</i> Yes <input type="checkbox"/> No <input type="checkbox"/>
Depositor signature	
Date of signature	

ECACC can accept:

Frozen vials - must be sent in a polystyrene insulated container provided by ECACC. This consists of a polystyrene box labelled with the return address and appropriate dry ice markings containing a document wallet, a 10x10 tray and a tray plan. You will be required to put dry ice into the box and the sample in the middle of the dry ice the amount of dry ice will be advised by Culture Collections a minimum of 6 kg to maximum of 18 kg dependent of the box size.

Growing cultures - should be sent in 25cm² non-vented, plug-seal flasks. Fill the flask to the neck with culture medium then ensure the lid is tightly fastened and wrapped with parafilm. Wrap each flask in sufficient absorbent material to hold the total volume of the culture media should leakage occur and place in a plastic bag. ECACC will provide a polystyrene box, labelled with the return address, containing polystyrene chips and a document wallet, for you to send the cells to ECACC.

1. ECACC will assist with the documentation that should accompany the shipment by supplying templates and instructions on how to complete the documentation and where to affix this to the package. Documentation to be included in the shipment includes a dispatch note, commercial invoice (outside of the European Union (EU)), tray plan (for frozen vials) and Material Safety Data Sheet (MSDS)
2. Please note that deposits which are, or contain, animal pathogens require an import licence into the EU. Please allow 8 weeks for this process, and submit information requested by ECACC for licence applications as quickly as possible
3. For cell cultures classified as biosafety level 3 (ACDP 3) additional requirements must be met for transportation. Contact us for advice.

Upon receipt of the cell culture(s), ECACC will contact you to acknowledge receipt of the cell line and provide a provisional reference number